

Course Lead Clinical Dental Technology – School of Medicine and Dentistry – Grade I

Job Description**Purpose**

To contribute to, and lead in, the areas of course delivery, course management and course development of Clinical Dental Technology. To undertake research and knowledge transfer through scholarly activities. To undertake specific course leader responsibilities in related programmes, as appropriate.

Duties

1. Lecturing at all levels of the academic programmes in the School including Masters programmes.
2. Make a major contribution to achieving the academic objectives of the School through scholarly activity, research outputs and knowledge transfer activities.
3. Undertake significant administrative, course development and course leadership responsibilities.
4. Act as a module tutor for a number of identified modules. Administer course registers, assessment records, learning programme and other records.
5. Engage with the recruitment of students onto courses and provide appropriate advice on progression and career opportunities.
6. Develop and consolidate contacts with relevant external organisations.
7. Adhere to quality assurance and enhancement systems to ensure high standards are maintained and student experience is enhanced.
8. Attend local and national events on behalf of the University, in order to promote the University and its courses, and to enhance the profile of the School and University as a whole.
9. With regards to the nature of your role and its impact upon our students, make an active contribution to and support the improvement of the student experience.
10. To undertake any duties relevant to the School's activities and commensurate with the level of the post, as directed by the Dean of School.

Person Specification

Knowledge, Skills, and Behaviours (Essential)

- Experience of teaching and module leadership in a higher education environment with outstanding delivery and learning support (Application/Interview).
- Undergraduate degree in a relevant subject (Application).
- Registered as a Clinical Dental Technician with the General Dental Council (Application).
- Formal teaching qualification or Fellowship (Descriptor 2) of AdvanceHE (Application).
- Flexible and innovative approach to teaching and learning with a view to engage and inspire learners (Application/Interview).
- Ability to undertake research and knowledge transfer (Application/Interview).
- Ability to work on own initiative as well as part of a team (Application/Interview)
- IT literate with knowledge of a range of Microsoft programmes (Application/Interview).
- Excellent written and verbal communication skills and the ability to engage and network with a variety of stakeholders (Application/Interview).
- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions, and behaviours (Application/Interview).

Knowledge, Skills, and Behaviours (Desirable)

- REF-able publications in a relevant subject (Application/Interview).
- Active member of relevant professional body as appropriate (Application).
- Experience of liaising with external organisations (Application/Interview).
- An ability to contribute to commercial activities and income generation and to contribute to the enhancement of the research culture within the School (Application/Interview).
- A willingness to engage in international activity on behalf of the University (Application/Interview).