

## Clinical Teaching Fellow – School of Medicine and Dentistry – Grade H

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### Job Description

#### Purpose

The postholder will act as a Clinical Skills and Anatomy/Histology facilitator for the students on the UCLan PGDip in International Medical Sciences/ AUC MD programme on the UCLan Preston campus. Facilitation work will include a wide range of teaching and learning activities, such as communication skills, clinical skills, case-based learning, clinical reasoning, interprofessional education, narrative-based medicine sessions, and professionalism as well as support for anatomy and histology lab sessions. The postholder will take part in marking of written work, as well as creation and updating of curriculum materials. Additionally, the postholder will act as Academic Advisor for groups of students.

The postholder may also be involved in additional activities such as OSCE writing and examining, coursework assessments, and supervision of small-scale research projects.

The postholder will be based at UCLan Preston campus.

#### Duties

1. To facilitate group teaching sessions including case-based learning, clinical reasoning, interprofessional education, social sciences, clinical and communication skills, professionalism and anatomy/histology lab sessions as part of the UCLan PGDip in International Medical Sciences/ AUC MD programme.
2. To plan, prepare and deliver small group teaching relating to the above.
3. To take responsibility for academic administration in relation to specified teaching activity.
4. To act as an academic advisor to students, including review, feedback, and academic support.
5. To participate in assessment activities including MCQ examinations, OSCEs, invigilation of written and spotter exams, and marking of written coursework.
6. As part of the wider team, to support teaching and learning strategies and to engage in development activity within the UCLan PGDip in International Medical Sciences/ AUC MD programme.
7. To work productively as part of a team by participating actively in group and school meetings.
8. To engage in review and evaluation of teaching in response to feedback.
9. To undertake any training required for / relevant to the role.
10. With regards to the nature of your role and its impact upon our students, make an active contribution to and support the improvement of the student experience.
11. Undertake other relevant duties and responsibilities appropriate to the grade of the post.

## Person Specification

### **Knowledge, Skills, and Behaviours (Essential)**

- Recent experience of practicing in UK hospitals (Application/Interview).
- Experience of mentoring and/or coaching medical students in an educational setting (Application/Interview).
- Undergraduate degree in a relevant Biomedical subject (at least 2.1 award) or equivalent (Application).
- Self-motivated and proactive in approach to challenges and opportunities (Application/Interview).
- Excellent communication skills in both verbal and written form and ability to generate clear and concise documentation (Application/Interview).
- IT literate – able to use standard Microsoft office packages (Application/Interview).
- Able to work on own initiative or as part of a team (Application/Interview).
- An understanding of and demonstrable commitment to the University's Values of Achieving Together, Being Proud, Creating Opportunity and Supporting All, as a framework for decisions, actions and behaviours (Application/Interview).

### **Knowledge, Skills, and Behaviours (Desirable)**

- Experience of facilitation of small-group teaching sessions for medical students (Application/Interview).
- Experience of planning and implementing practical assessments (Application/Interview).
- Knowledge of contemporary practices in medical education (Application/Interview).
- Teaching qualification such as certificate in HE, or Fellow of the Higher Education Academy, or willingness to undertake (Application).
- Registration with the GMC or equivalent body
- Ability to support students with a range of abilities and requirements (Application/Interview).
- Knowledge of the USMLE medical curriculum